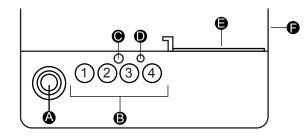
## User Manual For Digital Keypad Compact Lock Box

#### PARTS OF THE LOCK BOX



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#### Parts of the Safe

- A. Key Entry
- B. Key Pad
- C. Indicator Light
- D. Reset Button
- E. Battery Compartment and Cover
- F. Cable Slot
- G. Mounting Holes
- (located under the safe)

#### WARNING

Avoid leaving lock box door open and unattended; it will allow unauthorized individuals to reprogram the lock box, gaining full access to the safe and the contents.

#### **OPENING THE LOCK BOX WITH ACCESS KEY**

 Insert access key into key entry, turn clockwise to open, partially lift lid of lock box and remove access key by turning it counter clockwise

2. Open lock box by lifting the lid of the lock box

#### NOTE

Store access keys in a secure place. NOT inside of lock box

When calling for replacement or additional access keys have the access key code number ready. The access key code is etched in the key entry and on the access keys

#### BATTERIES

- 1. Locate the battery compartment and remove battery cover
- 2. Gently slide battery holder out of the compartment
- 3. Place 4, AA batteries and pay attention to the polarity of each battery
- 4. Gently slide battery holder back into place
- 5. Replace battery cover

#### **REPLACING BATTERIES**

The red indicator light will start flashing and a continuous beeping sound will be heard. This indicates that the batteries are low.

- 1. Open lock box by using the access key; turn clockwise
- 2. Repeat steps 1-5 of "Batteries" to replace batteries
- 3. Close lock box and ensure that the lock box is locked

#### NOTE

After replacing the batteries lock box retains the last personal pin codes saved

#### **CREATING PERSONAL PIN CODES**

For security purposes, change the factory default codes as soon as possible and before placing valuables in the lock box.

#### NOTE

Lock box retains only two 3-8 digit pin codes

#### NOTE

1st default pin code is 1234 2nd default pin code is 1234

#### 1st Personal Pin Code

- 1. With lock box lid open, press and release the reset button. You will hear 1 beep and indicator light will be consistently green
- 2. Enter in your 3 8 digit personal pin code on the key pad and press and release the reset button

#### Successful Save

- You will hear 1 short and 1 long beep and green light flash

#### Unsuccessful Save

- You will hear a consistent beeping sound and red light
- flashes 3 times
- Repeat steps 1 3

#### 2nd Personal Pin Code

For security purposes you must change the 2nd pin code set

 With lock box lid open, press and release the reset button, wait 2 seconds and press and release the reset button again. You will hear 2 beeps and indicator light will be consistently green

2. Follow step 2 in "1st Personal Pin Code"

#### NOTE

Be sure to write down these codes immediately and store in a secure place

#### **TESTING THE PERSONAL PIN CODES**

1. With lock box lid open, enter in 1st set of the personal pin code on the key pad

#### Successful Save

- You will hear 1 short and 1 long beep and green light flash
- You will hear the lock box unlock

#### Unsuccessful Save

- You will hear a consistent beeping sound and red light flashes 3 times
- Repeat steps in "Creating Personal Pin Codes"
- With lock box lid open, enter in the 2nd set of the personal pin code on the key pad.
  See "Successful Save" and "Unsuccessful Save" above
- 3. Close lock box and ensure that the lock box is locked

#### **OPENING LOCK BOX WITH PERSONAL PIN CODES**

- 1. Enter in either of the personal pin codes on the key pad
- 2. You will hear 1 short and 1 long beep and green light will flash
- 3. Open lock box by lifting the lid of the lock box
- 4. Close lock box and ensure that the lock box is locked

#### LOCK OUT

When the wrong personal pin code is entered 3 times the lock box will be in lock out mode. Lock out mode will last 30 seconds. After 30 seconds try entering your personal pin code again.

### **User Manual For Digital Keypad Compact Lock Box**

#### CHANGING PERSONAL PIN CODES

Open lock box by entering either of the personal pin codes or by using the access key

#### Changing 1st Personal Pin Code

- 1. Press and release the reset button. You will hear 1 beep and indicator light will be consistently green
- 2. Enter in your 3 8 digit personal pin code on the key pad
- 3. Press and release the reset button

#### Successful Save

- You will hear 1 short and 1 long beep and green light flash

#### Unsuccessful Save

- You will hear a consistent beeping sound and red light flashes 3 times
- Repeat steps 1 3

#### Changing 2nd Personal Pin Code

- 1. With lock box lid open, press and release the reset button, wait 2 seconds and press and release the reset button again. You will hear 2 beeps and indicator light will be consistently green
- 2. Follow steps 2-3 above

#### **INSTALLING THE CABLE**

Included with the lock box is a steel cable that may be attached to any stationary item for increased security. The cable hole is located on the side of the lock box.

#### Installing the Cable

- 1. Locate the stationary item you would like the lock box to be attached to and wrap the cable around the stationary item
- 2. Thread one end of the cable through the other loop of the cable. The loop that was just created in this step should be wrapped around the stationary item
- 3. Open lock box by using the personal pin code or access key
- 4. Locate the cable slot
- 5. Place the unused loop of the steel cable with the with the metal stopper portion in the lock box through the cable slot
- 6. Close lock box and ensure that the lock box is locked
- 7. Slightly tug on the cable to ensure that the cable is securely attached to the lock box

#### Removing the Cable

- 1. Open lock box by using the personal pin codes or access key
- 2. Lift steel cable out of the cable slot
- 3. Pull the one end of the cable through the other loop of the cable
- 4. Store cable in a safe place

#### MOUNTING

The lock box may be mounted to a wall or to the floor. The three pre-drilled mounting holes are located under the lock box and can be exposed by gently removing the rubber pads out of it's place.

#### NOTE On Wall Mounting:

When mounting to a wall, be aware of the load bearing to ensure safety of lock box and contents. Failure to do so could result in the lock box falling and damaging property and/or people.

DO NOT mount lock box without anchoring to the wall behind the lock box!

When mounting to a wall check the wall or cabinet for structural soundness

- 1. Check location for concealed items such as wires, pipes etc.
- 2. Get the appropriate anchors for the type of floor or wall you will be mounting the lock box to (wood, tile, concrete etc)
- 3. Mark the surface to drill holes for the anchors you will be using
- 4. Drill the appropriate size hole for the anchors you will be using
- 5. Once mounted, test the strength to make sure the lock box is securely mounted

#### CARE AND MAINTENANCE

- If necessary use a damp cloth to clean the lock box. DO NOT use chemicals or cleaning agents
- Keep liquids away from the control panel. Spills on the control panel will cause damage and possibly electric shock
- Secure lock box in a proper area to prevent it from falling and causing damage or injury
- For security purposes, change the factory default code as soon as possible
- DO NOT over stuff the contents of the lock box, it can damage the motor mechanism or the contents
- DO NOT disassemble the product. For all repairs and maintenance, contact authorized service centers or distributor **BARSKA Customer Service**
- DO NOT place emergency keys inside of lock box

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#### **1 YEAR LIMITED WARRANTY**

#### COMPACT LOCK BOX

BARSKA warrants this new lock box to be free of original defects in material and/or workmanship under normal use for a period of twelve (12) months from the date product is received by purchaser. This warranty does not include damage caused by improper installation or maintenance. Damage from misuse, abuse, accident (such as dropping), normal wear and tear, fire, flood, or acts of nature. Damage from service or repairs other than those performed by BARSKA. Labor, cost and shipping charges for the removal and replacement of defective parts beyond the initial twelve-month warranty period. All transportation and shipping charges. Removing or altering the seal under any circumstances will automatically void the warranty.

This warranty is limited to original purchaser and is not transferable. This warranty applies only to products purchased in the United States.

Please email info@barska.com or call 1.888.666.6769 for Return Merchandise Number (RMA#) before any returns. The RMA number must appear on the outside of the shipping package. Product must be packed carefully and sturdily in its original packaging to prevent damage in transit and returned freight pre-paid to:

> BARSKA OPTICS Repair Department 855 Towne Center Drive Pomona, CA 91767

Please include all of the following when returning BARSKA products for service and/or replacement:

- 1. Please write your complete details (Name, Address, Telephone #, E-mail address, RMA#, etc.)
- 2. Purchase receipt or Proof of Purchase. (Original/Copy)
- 3. A brief explanation of the defect.

4. A Check/Money Order of \$20.00 to cover inspection, shipping and handling.

\*Please allow 6-8 weeks for delivery.

BARSKA will examine and test returned product and repair or replace defective part(s) or units with new part(s) or a new unit if necessary within the warranty period. Purchaser is required to remit \$20.00 to BARSKA for return shipping and handling at time product is returned. If repair is required after warranty period expiration, purchaser will be charged for replacement parts and return shipping.

BARSKA® Optics shall not be liable for any consequential, incidental and/or contingent damages whatsoever. We will not pay shipping, insurance or transportation charges from you to us, or any import fees, duties and or taxes. This warranty supersedes all previous BARSKA® Optics warranties.

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Replacement Keys: When calling for replacement or additional access keys have the access key code number ready. The access key code is etched in the key entry AND on the access keys.







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